

The Santa Claus Town Council met in regular session on April 14, 2025, at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by President, Kevin Burke

Pledge of Allegiance

YouTube- YES- @townofsantaclaus7938

Audio Recording- Yes, Clerk-Treasurer & Media

Town Council Members Present: Kevin Burke, Michael Johannes, Patricia Vaal, Brian Warran
Absent: Jason Little

Also, Present: Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Park Superintendent; Zach Tischendorf; Utility Superintendent, Russ Luthy; Fire Chief, Max Meyer; Police Chief, James Faulkenburg and Building Inspector, Todd Hayes.

MINUTES

Patricia Vaal made a motion to approve the March 10, 2025 and Brian Warran seconded the motion.
Ayes: 4 Nays: None
Motion carried: 4-0

COMMENTS FROM THE FLOOR-

Patricia Vaal presented information about the new Arts Commission Initiative. Vall stated the Arts Commission has received \$10,000 from the Indiana Arts Commission. The grant money will be used to create a 20-foot Christmas tree to be located new Town Hall. The new Arts Commission will be hosting an open house on May 6th at the Santa Claus Community Center.

Patricia Vaal made a motion that the Town of Santa Claus recognizes the Arts Commission and allows them to erect a permanent Christmas tree to introduce arts to the community. Michael Johannes seconded the motion.
Ayes: 4 Nays: None
Motion carried: 4-0

Cole Battaglia, President of the HOA at Christmas Lake Village spoke regarding the new rule on pet attacks. Battaglia requested the police department's assistance with documentation and reporting. James Faulkenburg stated that victims do not report directly to the police and often it is other people reporting not directly related to the incident. Faulkenburg offered to attend a HOA meeting to explain proper reporting procedures.

COMMENTS FROM THE COUNCIL

No additional information.

MARCH REPORTS FROM DEPARTMENT HEADS

Department reports were given to the Council prior to the meeting.

FIRE DEPARTMENT MAX MEYER

Max Meyer informed the public Medicine Cleanout Day is scheduled for April 26th from 8am-12pm at the fire station.

Kevin Patmore, Attorney stated he could not get a definitive answer from the State Board of Accounts on whether the town can sell the fire truck out of state. Meyer stated the truck was appraised at \$25,000 and the Council stated we should ask that amount.

Patricia Vaal made the motion to allow Max Meyer to list the surplus truck for \$25,000 with a 10% commission on the sale. Brian Warran seconded the motion.

Ayes: 4 Nays: None
Motion carried: 4-0

PARKS & RECREATION/COMMUNITY CENTER ZACH TISCHENDORF

Zach Tischendorf reported several upcoming events happening in the community.

Spring Fling and Easter Things-April 19th 12-2pm

Mental Health Matters Awareness Walk-April 27th 10am-12pm

Park Master Plan meeting-April 30th 5-8pm

Danielle's Dash 5 k- May 9th 6:30 pm

Tischendorf also stated there are ongoing discussion with consultant Andy Carr in regard to a potential sports complex.

BUILDING INSPECTOR TODD HAYS

Nothing to report

POLICE DEPARTMENT JAMES FAULKENBURG

James Faulkenburg requested approval to sell the retired guns back to the officers for \$200 each. Faulkenburg said there are 6 guns total, and they are all Glock 40 caliber.

Michael Johannes made a motion to allow the police department to sell the old Glock handguns back to the officers for \$200 each. The money is to be deposited back into Rainy Day fund. Patricia Vaal seconded the motion.

Ayes: 4 Nays: None
Motion carried: 4-0

Faulkenburg reported the police department and Koch Development have come to an agreement for law enforcement services. The agreement is for a 4% increase each year for the next 5 years.

Patricia Vaal made a motion to allow Kevin to sign the contract with Koch Development on behalf of the town. Michael Johannes seconded the motion.

Ayes: 4 Nays: None
Motion carried: 4-0

Faulkenburg also stated that Lake Rudolph campground has also gave permission to allow law enforcement inside the campground to enforce ordinances.

UTILITY SUPERINTENDENT-RUSS LUTHY

TRAILS

Russ Luthy met with the school corporation regarding trail placement near the soccer field. Luthy said bids should go out next month. Luthy completed Quarter 1 reporting on the Next Level Grant.

STREET DEPARTMENT

Luthy reported that the dangerous trees near Holiday World were removed prior to bat breeding season. Luthy stated he has had trouble receiving bids on the surplus items. Luthy asked the Council to allow him to list the items for private sale. Kevin Patmore, Attorney stated that he agreed. Michael Johannes made a motion to list the surplus property including two trucks and a tank for private sale. Brian Warran seconded the motion.

Ayes: 4 Nays: None
Motion carried: 4-0

WASTEWATER

Russ Luthy discussed the sewer billing policy and confirmed bills start when lateral is installed and inspected. Luthy stated this was on the sewer permit that the customer signs and agrees to.

Russ Luthy presented Pay Request #12 from Performance Pipeline in the amount of \$373,140 from wastewater capital. Patricia Vaal made a motion to approve Pay Request #12 for Performance Pipeline in the amount of \$373,140. Brian Warran seconded the motion.

Ayes: 4 Nays: None
Motion carries 4-0

Russ Luthy presented Invoice # 202305902-11 from Midwestern Engineering in the amount of \$3,927.15. Patricia Vaal made the motion to approve Invoice #202305902-11 for Midwestern Engineering in the amount of \$3,927.15. Michael Johannes seconded the motion.

Ayes: 4 Nays: None
Motion carried: 4-0

Luthy asked the Council to consider doing a utility rate study for both water and sewer. Jane Lindsey, Clerk-Treasurer stated that she thought Baker Tilly had completed the last one. Lindsey stated she would reach out to Baker Tilly to get a quote.

OSHA

No lost time injuries

WATER RUSS LUTHY

Russ Luthy presented an invoice from Phoenix Fabricators in the amount of \$5000 to be paid from the town's ARPA funds. This invoice is for the anniversary inspection on the new water tower. Patricia Vaal made the motion to approve the Phoenix Fabricators invoice in the amount of \$5000. Brian Warran seconded the motion.

Ayes: 4 Nays: None
Motion carried: 4-0

INDUSTRIAL PARK

TOWN ATTORNEY KEVIN PATMORE

Kevin Patmore reviewed the contract with Revize for the new town website. Patmore stated that the contract was in good order and requested that the Council approve Kevin Burke to sign the contract.

Michael Johannes made the motion to authorize Kevin Burke to sign the contract with Revize on behalf of the town. Patricia Vaal seconded the motion.

Ayes: 4 Nays: None

Motion carried: 4-0

Patmore reviewed the contract with ServePro and suggested that the make the threshold \$5000 and authorize the department heads to utilize their services if needed.

Michael Johannes made a motion to approve the contract with ServePro in the amount of \$5000 and allow Kevin Burke to sign on behalf of the town. Patricia Vaal seconded the motion.

Ayes: 4 Nays: None

Motion carried: 4-0

Patmore reviewed the Kimball's COMPLIANCE WITH STATEMENT OF BENEFITS PERSONAL PROPERTY. Patmore stated that Kimball was found to be in compliance. Kevin Burke stated that he could not sign on behalf of the town due to a conflict of interest with his spouse working for Kimball.

Michael Johannes made a motion to find Kimball to be in substantial compliance and all Patricia Vaal to sign the CF1. Brian Warran seconded the motion.

Ayes: 1 Nays: None Abstain: 1

Motion carried: 3-0-1

CLERK TREASURER JANE LINDSEY

March Fund Balances:

General-\$6,381,463.84

Water-\$1,518,460.70

Wastewater-\$1,932,782.64

TIF-\$972,708.19

Jane Lindsey presented Resolution 2025-03 CANCELLATION OF OLD WARRANTS.

Lindsey stated this is for checks that are more than 2 years old that have not been cashed.

Michael Johannes made a motion to approve Resolution 2025-03 CANCELLATION OF OLD WARRANTS.

Brian Warran seconded the motion.

Ayes: 4 Nays: None

Motion carried: 4-0

Lindsey proposed a change in the handbook to shift the current FMLA policy from a rolling backwards 12 months to 12 months from the first instance. Lindsey stated the current policy creates administrative challenges for tracking intermittent FMLA. Lindsey stated that a 60-day notice needed to be given to employees. Kevin Patmore stated that the council could move forward with approving the handbook with the effective date 60 days in advance. Patmore stated that he updated the bereavement policy to clarify that in-laws for uncles, aunts and cousins would be excluded.

Lindsey presented the annual financial report for 2024 that had been reviewed by the auditors. Lindsey stated that per auditors having the annual report reviewed by her deputy clerk was enough for internal controls however Lindsey asked the council to approve it as well. Michael Johannes tabled it until the next meeting.

VOUCHERS

Patricia Vaal made a motion to approve General vouchers in the amount of \$538,437.64 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Patricia Vaal made a motion to approve Payroll vouchers in the amount of \$93,740.64 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Patricia Vaal made a motion to approve Wastewater vouchers in the amount of \$400,266.74 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

MISC

None presented

ADJOURNMENT

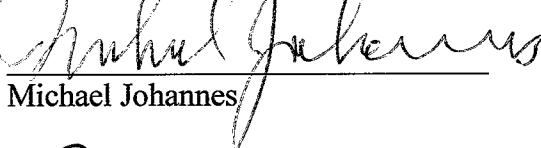
Brian Warran made a motion to adjourn the town council meeting at 7:25 P.M. and Michael Johannes seconded the motion.

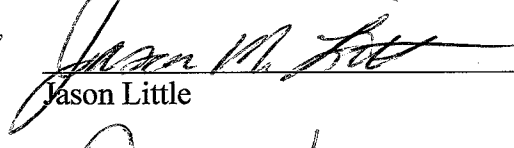
Ayes: All Nays: None Motion carried 4-0

The next Town Council meeting will be May12th at 5:30 pm.

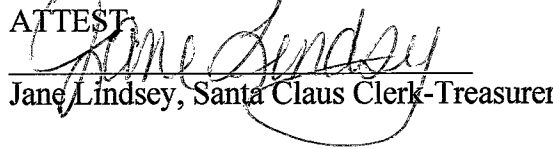

Kevin Burke, President


Patricia Vaal, Vice President


Michael Johannes


Jason Little


Brian Warran

ATTEST

Jane Lindsey, Santa Claus Clerk-Treasurer

SANTA CLAUS VOLUNTEER FIRE DEPARTMENT'S

ACTIVITY REPORT

March 1 -31, 2025

First Responder (EMR) – 21

Fire Alarm - 2

Brush Fires – 2

Structure Fires – 2

27 - Total Runs

MEDICINE CABINET CLEAN OUT DAY APRIL 26 8AM – 12N AT THE FIRE STATION

Santa Claus Park & Recreation Department

March 2025 Report

SCCC Memberships, Daily Admittance, Room Rentals

| | Senior (62+) | Youth (14-17) | Adult | Daily | Big Room Hour Rental |
|--------------|-------------------------|--------------------------|--------------|--------------|---------------------------------|
| March | 23 | 11 | 75 | 11 | 11 |

Completed Projects

- SCCC Janitor Closet
- Park Maintenance Building Insulation
- Park Sewer Repairs

New/Ongoing Projects

- Yellig Master Plan – cost estimates/phase planning, 2nd public meeting April 30th
- Spring Sports
- Trail Maintenance

Items for Town Council/Redevelopment Commission

SANTA CLAUS INSPECTION REPORT

March 2025

TOTAL PERMITS

4 Improvement Location

3 Building Permit

0 911 Addresses 1

Electrical TOTAL

INSPECTIONS

0 Temporary Electric

1 Footers

0 Foundations 0

Basement Walls 1

Waterproofing 1

Underground plumbing

0 Framing

1 R.I. Electric

1 R.I. Plumbing

1 R.I. HVAC

8 General

0 Gas

2 Electric Meter

4 Final

1 Certificate of Occupancy

Reporting: March 1—April 1, 2025

Misc. :

BOZA meeting.

Town of Santa Claus
TOWN COUNCIL AND 90 N.
OFFICE OF THE CLERK-TREASURER P.O.



HOLIDAY BLVD.
BOX 92
SANTA CLAUS, INDIANA 47579
(812) 937-2551
FAX (812) 937-2630

SANTA CLAUS POLICE DEPARTMENT ACTIVITY

MARCH, 2025

Off duty call outs = 3

Public Contacts = 25

Citations for the Town of Santa Claus = 5

Warnings for the Town of Santa Claus = 6

Crash reports for the month = 5

Vehicle Inspections = 4

Domestic Disturbances = 2

Assist another depts. = (see attached)

Medical Emergencies = 7

Disturbances = 35

Theft Reports = 1

Verbal Warnings = 3

Case reports / Investigations = 5 / 35

Warrant Service = 0

Gun Permits = 0

Arrests = 0

Assist Motorist = 4

Christmas Lake Village Activity

- SUSP CIRC. SLEIGH BELL DRIVE
- WELFAR CHECK ANGLE LANE
- HIT AND RUN / SOUTH MELCHOIR DRIVE
- VEH. UNLOCK / CHESTNUTS BY THE FIRE
- SHOTS FIRED / ORNAMENT LANE
- VEH. UNLOCK; W. NOEL
- DISTURBANCE S. MELCHOIR DR.
- HOLLY DRIVE FOR A WELFAR CHECK
- MEDICAL ASSIST; ORNAMENT LANE
- TINSEL CIR FOR ANIMAL COMPLAINT
- WELFAR CHECK C.L.V. ??

Agency Assists

1. DALE FOR A DOMESTIC
2. S.R 245 / 900 N. MOTOR ASSIST
3. COUNTY FOR MEDICAL ASSIST 700 E
4. VEHICLE PURSUIT DALE
5. TCPD REF PERSON ARMED WITH A GUN HEADED TO OUR AREA
6. COUNTY ON 700 E FOR A MEDICAL CALL
7. ASSIST COUNTY ??

PLANT INFORMATION

Treatment

| | | | |
|-------|------|-------|----|
| March | 2025 | 29.27 | MG |
| March | 2024 | 14.89 | MG |

Precipitation

| | | | |
|-------|------|------|--------|
| March | 2025 | 6.5 | INCHES |
| March | 2024 | 2.23 | INCHES |

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues with the AMP project. Inlet distributor for O2 ditch – Installed. Auto Samplers installed and operating. Ditch Rotor gearbox (#4) being repaired. Ditch Rotor 2 is installed.

COLLECTION SYSTEM

| | |
|--------|---|
| SSO(s) | 0 |
|--------|---|

OPEN ACTION ITEMS

Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Work on #'s 17, 9 and 5 L.S.'s.

LATERAL INSPECTIONS

| | | | | |
|-------------------------------------|---|----|---|--------|
| REVOLVING TOTAL LATERAL INSPECTIONS | | 25 | CIPP (To Date) As of 4.7.2025 | |
| NEW IN: March | # | 5 | Mainline Prep (ft.) | 52,718 |
| COC'S | | | Mainline Install (ft.) | 46,533 |
| COC'S COMPLETED | # | 2 | Lateral Prep (ea.) | 207 |
| REQUIRING REPAIRS | # | 3 | Lateral Lined (ea.) | 228 |
| NO REPAIRS | # | 0 | Safety | |
| EXEMPT LATERALS | # | 0 | As of March 31, 2025, no Lost Time injuries | |
| YEAR TO DATE | | | 0 field assessment(s) completed | |
| REQUIRING REPAIRS | # | 11 | Will need to appoint safety coordinator | |
| NO REPAIRS | # | 8 | | |
| EXEMPT | # | 6 | | |

STREETS

| | | |
|------------------------------|---|-----|
| MOWING | | No |
| SIGN- REPLACE/REPAIR/INSTALL | # | No |
| COMPLAINTS | # | No |
| STREET REPAIRS | | YES |

OPEN ACTION ITEMS

Assist other depts as needed. Culvert inspections, veh/equip maint and repair, road inspections. Prep for '24/25 Paving. Tree debris clearing. Dangerous tree removal from State RoW near HOWO.

WATER AND WORK ORDERS

| | | |
|-----------------------------|---|----|
| WORK ORDERS- TOTAL RECEIVED | # | 23 |
| WORK ORDERS- COMPLETED | # | 23 |
| WORK ORDERS- PENDING | # | 0 |
| | | |

OPEN ACTION ITEMS –Water

Final grading and seeding, April'25. Prelim engineering begun on SC to Mariah Hill main reinforcement. Patoka Pit (Master point of sale to TSC) has been removed. Now operating from new pit. See attached map